2018 Public Records Statistical Report											
Period	Total New Requests Received	Requests Carried Over From Previous Quarter	Total Requests Closed	Requests Closed							
				Sent Responsive Documents	No Records Available	Requests Denied	Withdrawn / Removed for Lack of Payment/ Response	Response Times (not including withdrawn/ closed for non-payment)			Requests Pending at End of
								≤ 10 business days	11-20 business days	> 20 business days	Quarter
1st Quarter (January 1-March 31)	194	32	195	172	8	5	10	150	15	20	31
2nd Quarter (April 1- June 30)	178	31	180	143	13	8	16	133	19	12	29
3rd Quarter (July 1- September 30)	215	29	204	161	13	9	21	149	17	17	40
4th Quarter (October 1-December 31)	154	40	148	120	12	4	12	100	23	13	46
Total for 2018	741	32	727	596	46	26	59	532	74	62	46
		(carried over from 2017)						80%	11%	9%	(pending at end of year)



