



FY 2021 Public Records Statistical Report and Summary

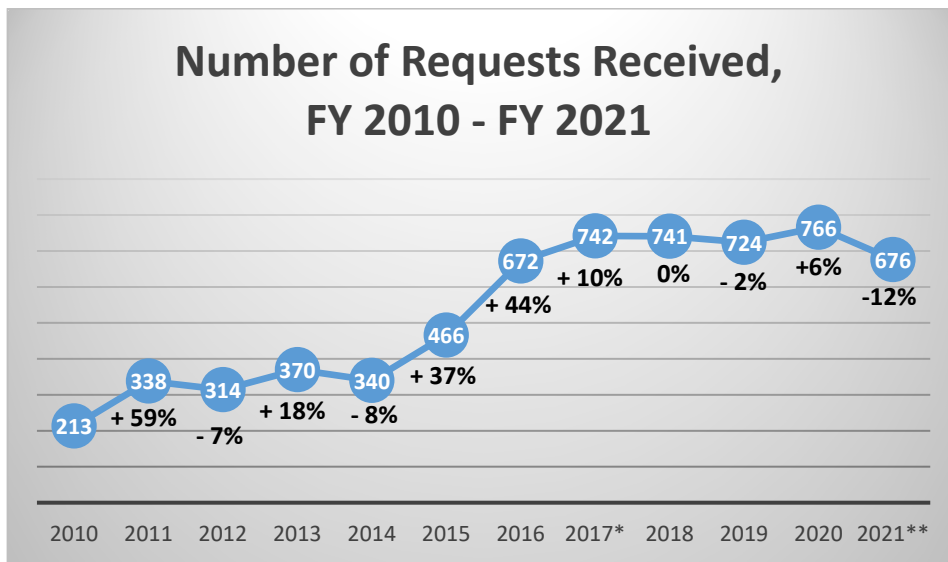
FY 21 Public Records Statistical Report											
Period	Total New Requests Received	Requests Carried Over From Previous Quarter	Total Requests Closed	Requests Closed							Requests Pending at End of Quarter
				Sent Responsive Documents	No Records Available	Requests Denied	Withdrawn/Removed for Lack of Payment/Response	Response Times (not including withdrawn/closed for non-payment)			
								≤ 10 business days	11-20 business days	> 20 business days	
1st Quarter (July 1-September 30)	220	86	172	136	12	10	14	99	23	36	134
2nd Quarter (October 1-December 31)	154	134	174	117	19	4	34	78	28	34	114
3rd Quarter (January 1-March 31)	164	114	177	122	14	10	31	84	18	44	101
4th Quarter (April 1-June 30)	138	101	153	104	28	1	20	79	22	32	86
Total for FY 21	676	86 <small>(carried over from FY 20)</small>	676	479	73	25	99	340 <small>59%</small>	91 <small>16%</small>	146 <small>25%</small>	86 <small>(pending at end of year)</small>

FY 2021 Public Records Highlights

Number of Requests Received and Closed in FY 2021

The University of Iowa received **676** public records requests for the fiscal year ending June 30, 2021, which is a noticeable decline from FY 2020, when 766 requests were received. The decrease was entirely due to a decrease in requests for police reports (explained in more detail below, under “Requests Received by Category”). 86 requests were still pending at the end of FY 2020, so in addition to the 676 new requests, a total of 762 requests were in process during FY 2021.

676 requests were closed in FY 2021. Responsive documents were sent for a total of 479 requests. 99 requests were withdrawn or deactivated due to lack of payment, and 25 requests were denied pursuant to confidentiality exemptions under Iowa Code Chapter 22. For 73 requests, no responsive records could be found. 86 requests were still pending at the close of the fiscal year.

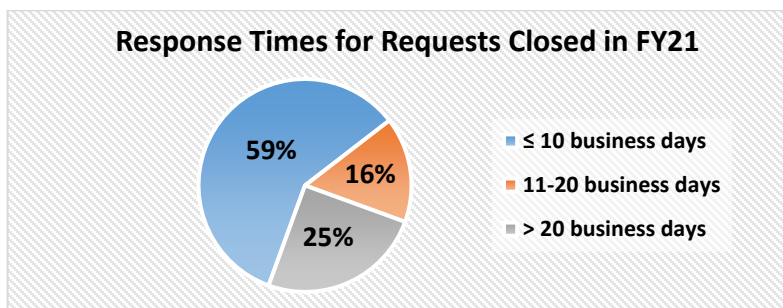


*started processing accident reports as public records requests

**stopped processing accident reports as public records requests

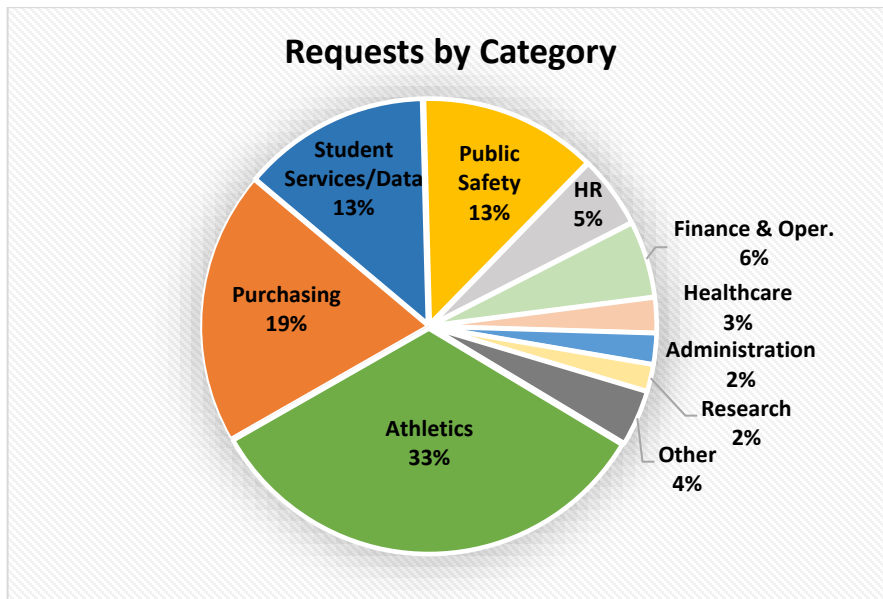
Response Times

59 percent of requests closed in FY 2021 were completed within 10 business days, and **75 percent** were completed within 20 business days. Since the start of the COVID-19 pandemic, many university officials have been focused on handling high-priority issues related to the pandemic, so some requests have taken longer to fulfill. In addition, many purchasing-related requests require that notifications be sent to suppliers (with time allowed for them to review for trade secret information and request redactions, which then require additional legal review before records can be released), so such requests typically take longer than 20 days to complete.



Requests Received by Category

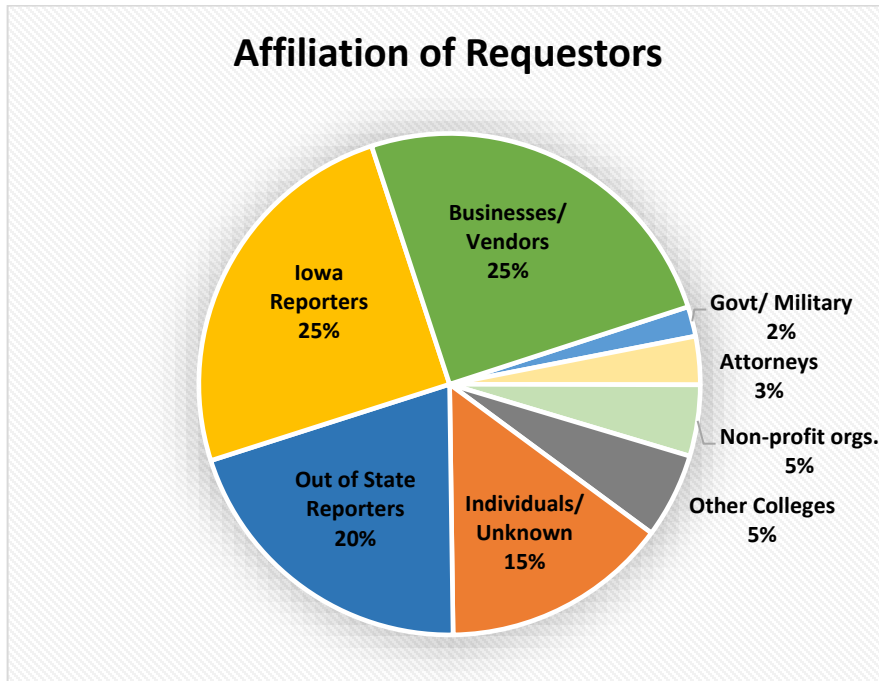
For the first time since FY 2015, the category of **Athletics** made up the largest share of public records requests, with 224 (33% of the total requests received). 70 more athletics-related requests were received in FY 2021 compared to FY 2020, a 45% increase. Many requests involved the impact of the pandemic on Athletics (e.g. the decision to eliminate sports, the football season being cancelled but then reinstated, athletics salary reductions, etc.). **Purchasing** (including requests for bid proposals and vendor contracts) and **Student Services** (including requests for student directory data) were the second and third leading categories in FY 2021, with 131 and 91 requests, respectively. The category of **Public Safety** (including requests for police incident reports), which had been the leading category the past few years, fell to fourth in FY 2021. In the summer of 2020, UI Police implemented a new process for accident report requests. Requestors now use a vendor's online ordering system to request accident reports, so in FY 2021 we stopped processing those as public records requests. As a result, the number of public safety-related requests decreased from 174 in FY 2020 to 86 in FY 2021 (a 50% reduction). If accident reports were still being processed as public records requests, the number of public records requests received in FY 2021 (public safety-related and overall) would almost certainly have been as high as last year.



Category	FY2020 Requests	FY2021 Requests	% change year-to-year
Athletics	154	224	+ 45%
Purchasing	112	131	+ 17%
Student Services	103	91	- 12%
Public Safety	174	86	- 50%
Human Resources	65	35	- 46%
Finance & Operations	28	29	+ 4%
Healthcare	27	17	- 37%
Administration	5	15	+ 200%
Research	43	13	- 70%
Facilities	14	8	- 43%
External Relations	6	2	- 67%
Other	35	25	- 29%
Total	766	676	- 12%

Affiliation of Requestors

305 of the 676 requests received in FY 2021 (45%) came from the media: 168 from Iowa reporters and 137 from out-of-state reporters. 169 requests (25%) came from businesses/vendors (including bidders, insurance agencies, and companies requesting student directory information), an 18% decrease from last year's 207 requests. Other types of requestors included students and researchers from other colleges/universities (37 requests), non-profit organizations (31), attorneys (21), and government agencies/military branches (13). Private citizens, or individuals with unknown affiliation, accounted for 15% of the requests received (99).



Affiliation of Requestor	FY2020 Requests	FY2021 Requests	% change year-to-year
Businesses/Vendors	207	169	- 18%
Iowa Reporters	171	168	- 2%
Out of State Reporters	90	137	+ 52%
Individuals/Unknown	150	99	- 34%
Other Colleges	41	37	- 10%
Non-Profit Orgs.	46	31	- 33%
Attorneys	23	21	- 9%
Government/Military	15	13	- 13%
Labor Unions	18	0	- 100%
Other	5	1	- 80%
Total	766	676	- 12%